



Winnebago County Geographic Information System

RMAP Office
Thursday June 29, 2017
12:30 p.m.

Present by Roll Call:

Glenn Trommels, City of Rockford
Greg Jury, City of Loves Park
John Donahue, North Park Public Water District
Chad Hunter, Village of Machesney Park
Mike Robertson, RRWRD
Jack Armstrong, Rockford Park District
Frank Haney, Winnebago County

Others Present:

Steven Gregg, WinGIS
Sarah Stromberg, WinGIS
Time Hansen, Rock River Water Reclamation District
Dan Jacobson, City of Loves Park

ABSENT

Village of Cherry Valley

CALL TO ORDER

The meeting was called to order at 12:30 PM

APPROVAL OF MINUTES

Motion to approve the minutes from the March 30th, 2017 meeting by Rock River Water Reclamation District; Second by North Park Public Water; **Minutes were approved by a vote of 7:0:1**

PRESENTATIONS & PUBLIC PARTICIPATION

ACTION ITEMS

OLD BUSINESS

- **WinGIS Staffing:**
 - Glenn Trommels reminded everyone that Sarah has assumed the role as Database Administrator, leaving her GIS Tech position available. Filling that position is awaiting some clarification on the responsibilities of that role. Some of that work may be taken back by the county as much of it was 'operational' work done on their behalf as well as 911.
- **WinGIS Relocation:**
 - Nothing new to report. Staff has completed the move, all went as planned and they are up and operational.
- **Tech Committee Updates:**
 - Steven Gregg reported on the two Sub Committees of the Technical Committee. The Project/Technical Sub Committee is focusing on the implementation of Portal and the possibility of bringing in a consultant to assist with that installation. The Data Pricing Sub Committee has had one meeting to date. The next meeting has yet to be scheduled.

NEW BUSINESS

- **Budget Report:**

- WinGIS budgets are typically only discussed once a year, but as acting WinGIS director, Mr. Trommels would like to present a budget performance report at each meeting. Because of salaries not being currently paid (WinGIS having two employees rather than 4) at this point in our fiscal year we are at about 50% of our projected budget at this point instead of 75%.
- Though no vote was possible (no quorum at this point of the meeting – some board members arrived late) Mr. Trommels mentioned a potential budget amendment for future consulting or training costs. The idea of email voting was raised, but rules do not allow for that. If necessary Mr. Trommels may call a special meeting as the next regularly scheduled meeting is September, as the WinGIS fiscal year is ending. As board members from Winnebago County and the Rockford Park District arrived, this issue was revisited since there was now a quorum. Motion to make budget amendments allowing for money to be allocated for training and consulting made by Rock River Water Reclamation District; Second by Rockford Park District. **Motion approved by a vote of 7:0:1**
- Winnebago County provided a WinGIS fund balance, but there were some questions so Mr. Trommels will hold off presenting that figure until some details were worked out. Steve Chapman had mentioned in a previous WinGIS meeting (December of 2016) that the fund balance was around one hundred thousand dollars.

- **Resolution 2017 WG37 – WinGIS/R1 Planning Board**

- The resolution focuses on combining the WinGIS and R1 planning boards. Mr. Trommels indicates that there can be no action taken as this is a WinGIS resolution, not an R1 resolution. WinGIS is awaiting the R1 Planning by-laws that state how WinGIS will be included in the newly formed agency. Once provided, the WinGIS board can vote on that document. There is some confusion amongst WinGIS board members as to where, exactly, they fit into the R1 Planning Board structure. Mr. Haney went on to say that while he would like to see the transition made, but for no one to feel rushed. All concerns should be heard and addressed and everyone should have an understanding of how the new organization will be structured. At the same time, he doesn't want to procrastinate and not move this venture along in a timely manner. He went on to encourage WinGIS to engage with Mr. Dunn, presenting any questions or concerns they have in regard to the integration so that everyone has a full understanding of the process and what the completed organization will look like. John Donahue (North Park Public Water) restated some of his questions and concerns, but also went on to voice his support for the idea of an umbrella agency that covers the regional agencies (RMAP, EDDNI and WinGIS). Jack Armstrong (Rockford Park District) agreed with Mr. Donahue and went on to second the idea of a verbal 'favorable' vote from the WinGIS Policy board to move forward with the idea of consolidation. Mr. Trommels, however, urged the board to hold off until there was something in writing on which the board could vote. All agreed.

OTHER MATTERS

NEXT MEETING

The next Policy Meeting will be held September 28th, 2017 at 12:30pm in the Regional Design Center at the RMAP facility/313 N. Main St.

ADJOURNMENT

Motion to Close by Rock River Water Reclamation District; Second by Winnebago County. Motion approved by a vote of 7:0:1

Respectfully submitted,

WinGIS Participating Agencies

Winnebago County – City of Rockford – Rockford Park District – Rock River Water Reclamation District -
City of Loves Park – Village of Machesney Park – North Park Public Water District – Village of Cherry Valley –

Village of Roscoe – City of South Beloit

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