



Winnebago County Geographic Information System

**Regional Design Center  
Thursday December 13, 2018  
12:15 p.m.**

**Present by Roll Call:**

Glenn Trommels, City of Rockford  
Steve Thompson, City of Loves Park  
John Donahue, North Park Public Water District  
Tim Hanson, RRWRD  
Jack Armstrong, Rockford Park District  
Chuck Freeman, Village of Cherry Valley  
Chad Hunter, Village of Machesney Park  
Joe Vanderwerff, Winnebago County

**Others Present:**

Steven Gregg, Sarah Stromberg, Aaron Frey,  
WinGIS  
Christina Washington, Julia Halsted, R1PC  
Eric Stromberg, N. Park Public Water District  
Justin Emerson, City of Rockford  
Mike Robertson, RRWRD  
Chris Dornbush, Winnebago County

**ABSENT**

All present

**CALL TO ORDER**

The meeting was called to order at 12:15 PM

**APPROVAL OF MINUTES**

Motion to approve the minutes from the October 25, 2018 meeting by **Winnebago County**; Second by **RRWRD**; **Minutes were approved by a vote of 8:0:0.**

**PRESENTATIONS & PUBLIC PARTICIPATION**

None

**ACTION ITEMS**

None.

**OLD BUSINESS**

**a) WinGIS Cooperative Agreement Document – Signatures**

Mr. Gregg reported that the WinGIS Cooperative Agreement has been finalized and has been signed by all members.

**b) R1 Integration Status Report**

Mr. Gregg reported that the integration process is complete with the exception of Sarah Stromberg who will be on-boarded as an R1PC employee in January-2019. WinGIS now has its own credit card and is financially independent of the county.

**NEW BUSINESS**

**a. WinGIS Cash Policy Draft**

Mr. Trommels referenced the WinGIS Cash Policy draft and stated that no action is needed at this time. Members discussed WinGIS' cash reserve, funds for future aerals and current cash balance.

**OTHER MATTERS**

**NEXT MEETING**

The next WinGIS Policy Meeting will be held Thursday, February 28, 2019 at 12:15 pm in the Regional Design Center (315 N. Main Street, Rockford).

**ADJOURNMENT**

Motion to adjourn by **Rockford Park District**; Second by **Winnebago County**. **Motion approved by a vote of 8:0:0.**

Respectfully submitted,

**WinGIS**