



Winnebago County Geographic Information System

TECHNICAL COMMITTEE MINUTES
May 18, 2017
1:30 P.M.

PRESENT: Eric Stromberg (North Park Public Water); Tara DeRosa (City of Rockford); Chris Dornbush (Winnebago County); Tim Bragg (Rockford Park District); Chad Hunter (Village of Machesney Park)

ABSENT: Loves Park, Cherry Valley

OTHERS PRESENT: Tom Hodges (Winnebago County); Glenn Trommels (City of Rockford); Stephanie Bowerman (Winnebago County); Justin Emerson (City of Rockford); Sydney Turner (RMAP)

CALL TO ORDER

The meeting was called to order at 1:30 PM

APPROVAL OF MINUTES

- **Motion to approve the April 20th, 2017 minutes by City of Rockford; Second Winnebago County.**
No official vote taken (Chairman Error) though no objections, so Approved 5:0.

ACTION ITEMS

PRESENTATIONS & PUBLIC PARTICIPATION

OLD BUSINESS

- **GIS Tech Job Position:**
 - Job Description crafted by WinGIS with input from Eric Stromberg and Tara DeRosa. Glenn Trommels added that many of the duties listed for the GIS Tech position may not be WinGIS jobs. There will be some discussion with Winnebago County and the 911 board about who responsibility it is to maintain certain data sets/functionality.
- **Prioritization of Projects:**
 - Tech Committee presented with proposed projects, both short and long term. Members reminded that joining at any point is not only allowed, but encouraged. Sub Committee Meetings will be held the first Thursday of every month. Glenn reiterated his desire to see Tech Committee members volunteer for future Sub-Committee work.

NEW BUSINESS

- **Boone County Data:**
 - Per Grant Anderson from Boone County, WinGIS will no longer be hosting their GIS site. They will continue to provide data to WinGIS so that we may continue to offer to our users, Boone County data. We will no longer, however, maintain their member's only site we created and maintained for their internal/subscriber users.

- **Tech Committee standard meeting time:**
 - As mentioned above, first Thursday of the month.
- **Rockton Hydrant Flushing**
 - Application built based on the Pecatonica and Cherry Valley hydrant flushing applications. The application is up, running and in use.
- **South Beloit Zoning**
 - Sarah Stromberg assisted South Beloit in updating their zoning layer. The update was precipitated by Sarah noticing some errors last year. The changes were made by Fehr Graham, but never delivered to WinGIS. Sarah reached out to FG, and had them convert the data from CAD to a shapefile. Once converted, it was updated on WinGIS. There is some additional minor cleanup to the data continually being performed by Sarah.

OTHER MATTERS

- **RMAP/RPC WinGIS Update**
 - We have a move date. WinGIS will move to the RMAP location at 313 N. Main St. on June 2nd, 2017.
- **Portal Training Update from Tara DeRosa**
 - Tara provided updates from an esri 'Portal for GIS' training course she recently took online. The training recommended that we upgrade to 10.4.1 prior installing Portal. Eric suggested that everyone should be current with updates to prevent errors when upgrading, eventually, to 10.5.

The next Technical Meeting will be held June 22, 2017 at 1:30 pm in the WinGIS Office (313 N. Main St.)

The next Policy Meeting will be held June 29, 2017 at 12:30 at the City of Loves Park.

ADJOURNMENT

Meeting Closed

- **Motion to adjourn by Winnebago County; Second by North Park Public Water District:**
No official vote taken (Chairman Error) though no objections, so Approved 5:0.

Respectfully submitted,

WinGIS

WinGIS Participating Agencies

Winnebago County – City of Rockford – Rockford Park District – Rock River Water Reclamation District -
City of Loves Park – Village of Machesney Park – North Park Public Water District – Village of Cherry Valley –
Village of Roscoe – City of South Beloit – Village of Rockton – Village of Pecatonica

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