



Winnebago County Geographic Information System

TECHNICAL COMMITTEE MINUTES  
August 17, 2017  
1:30 P.M.

**PRESENT:** Eric Stromberg (North Park Public Water); Justin Emerson (City of Rockford); Chris Dornbush (Winnebago County); Steve Thompson (City of Loves Park); Chad Hunter (Village of Machesney Park)

**ABSENT:** Rock River Water Reclamation District, Village of Cherry Valley, Rockford Park District

**OTHERS PRESENT:**

Tom Hodges

**CALL TO ORDER**

The meeting was called to order at 1:30 PM

**APPROVAL OF MINUTES**

- **Motion to amend the July 20th, 2017 minutes by Winnebago County** (*pointing out that “San Diego” was incorrectly spelled “Sand Diego”*); **Second North Park Public Water District.** Approved 5:0.

**ACTION ITEMS**

**PRESENTATIONS & PUBLIC PARTICIPATION**

**OLD BUSINESS**

- **EOC Drill(s):**
  - The actual drill was rescheduled due to flooding in the area requiring the attention of drill participants. The new date is September 26, 2017.
- **FY '18 Budget:**
  - The timing for budget approval was a little different this year. In the past it was presented to Tech prior to Policy. This year it went straight to Policy and has been approved.

**NEW BUSINESS**

- **R1 Planning Integration :**
  - The Policy Board, at an ad hoc August meeting voted on, and approved, updated by-laws presenting by Mike Dunn Jr, outlining the WinGIS integration into the, soon to be formed, RPC.
- **Training:**
  - Sarah attending an online, 3 day Esri training session on geo databases. Additional training is scheduled.
- **WinGIS File Server relocate:**
  - Due to connectivity issues between our servers, resulting in interrupted processes, FS01 has been moved to the same data center as our SQL server. Performance improved, but didn't seem to be completely solved. Continued work with DOIT is required. Esri was consulted as well, and it appears to not be a software related error.

- **WinGIS Director:**
  - Also discussed at the ad hoc Policy the Director position. Now that the initial hurdle of voting on, and passing, the RPC by-laws integration, the board can now take a look at finding a permanent Director for WinGIS. Glenn Trommels indicated that the search for a director would be limited to current WinGIS employees. Since WinGIS will be part of the RPC, Mike Dunn Jr. will be given an opportunity to review the job description.

## **OTHER MATTERS**

- **Sub Committee Updates:**
  - The Projects/Initiatives subcommittee focused on my findings attending the Esri UC this summer. To that end, we are compiling a short list of consultants to interview for the purposes of upgrading server and Portal installation.
  - The Data Pricing subcommittee hasn't met since its initial meeting, but one scheduled for September is guaranteed by Steve.
- **Staffing levels:**
  - Steve Thompson inquired if the intent is to return WinGIS to full staffing levels. Mr. Trommels indicated that the plan, currently, is to get back to full staffing (4 people), though that may be subject to change with a new director.

**The next Technical Meeting will be held September 21, 2017 at 1:30 pm in the WinGIS Office (313 N. Main St.)**

## **ADJOURNMENT**

Meeting Closed

- **Motion to adjourn by Winnebago County; Second by North Park Public Water. Approved 5:0.**

Respectfully submitted,

**WinGIS**

### **WinGIS Participating Agencies**

Winnebago County – City of Rockford – Rockford Park District – Rock River Water Reclamation District -  
 City of Loves Park – Village of Machesney Park – North Park Public Water District – Village of Cherry Valley –  
 Village of Roscoe – City of South Beloit – Village of Rockton – Village of Pecatonica

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