

**PRESENT:** Tara DeRosa, Justin Emerson (City of Rockford); Chris Dornbush (Winnebago County); Steve Thompson (City of Loves Park); Chad Hunter (Village of Machesney Park); Tim Bragg (Rockford Park District); Eric Stromberg (North park Public Water District)

**ABSENT:** RRWRD, Village of Cherry Valley

**OTHERS PRESENT:**  
Steve Gregg, Sarah Stromberg, Aaron Frey, Christina Washington

**CALL TO ORDER**  
The meeting was called to order at 9:05 AM.

**APPROVAL OF MINUTES**

- **Motion to approve the July 19, 2018 minutes by City of Rockford; Second City of Loves Park.**  
Approved 6:0:2.

**ACTION ITEMS**  
None presented.

**PRESENTATIONS & PUBLIC PARTICIPATION**  
None presented.

**OLD BUSINESS**

- **NINGA update/NINGA SME User Group:**  
Ms. Stromberg reported that the NINGA SME User Group held a meeting last week; an email was sent to Datamasters regarding the groups concerns regarding the naming convention which Datamasters is requiring. Ms. Stromberg reported that she's addressed the naming convention issue with and Datamasters has conceded. Ms. Stromberg stated that they are meeting with Chief Shovelin, Village of Roscoe tomorrow and will be meeting with Shirland Fire Department next week.
- **Database upgrade:**  
Ms. Stromberg reported that Database upgrade was completed Wednesday, September 19<sup>th</sup> with no issues. City of Rockford and Winnebago County has completed the upgrade with no issues.
- **Portal Conversion Schedule**  
Mr. Gregg stated portal conversion schedule is still on target.

## NEW BUSINESS

- **New Aerial Photography:**

Mr. Gregg stated that the aerial photography file is in house and Sarah has started reviewing the aerials. Ms. Stromberg stated that ESRI is providing assistance regarding the tile issues that have come up. Ms. Stromberg anticipates an answer from ESRI tomorrow to complete the process.

- **Subscription Site Update**

Mr. Gregg state that the Subscription Site is being updated. Mr. Gregg stated that WinGIS will be looking for feedback from subscription users regarding the site update to assist with possible needs for future updates. Mr. Gregg hopes the update will be more user friendly.

Mr. Gregg asked members their input regarding Census Data availability going forward. There is a consensus among members that the Census Data is useful and the members would like to continue having the Census Data available. Mr. Gregg stated that if members would like a Subscription Site Login so they can review, Mr. Gregg would be happy to provide.

## OTHER MATTERS

None presented.

## NEXT MEETING

The next Technical Meeting will be held October 18, 2018 at 9:00 am at Loves Park City Hall (100 Heart Blvd).

## ADJOURNMENT

Meeting Closed

- **Motion to adjourn by Winnebago County; Second by City of Loves Park.** Approved 6:0:2.

Respectfully submitted,

**WinGIS**

### **WinGIS Participating Agencies**

Winnebago County – City of Rockford – Rockford Park District – Rock River Water Reclamation District -  
City of Loves Park – Village of Machesney Park – North Park Public Water District – Village of Cherry Valley –  
Village of Roscoe – City of South Beloit – Village of Rockton – Village of Pecatonica

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